

**CALIFORNIA ARMY NATIONAL GUARD (CAL ARNG)**  
**ACTIVE DUTY GUARD/RESERVE (AGR)**  
**STATEWIDE TOUR ANNOUNCEMENT**  
**Amended 23 October 2008**

- 1. Tour Number:** FTM 085-08
- 2. Position Available:** CH-47 REP TM CHIEF (15U2O)  
UIC: WPJKB3                      UMR: 310/02
- 3. Unit/Location:** Det 3 Co B, 640<sup>th</sup> Aviation Support Battalion, Stockton, CA
- 4. Opening Date of job Announcement:** 29 May 2008
- 5. Closing Date:** Open until Filled
- 6. Maximum Grade:** E5
- 7. Minimum Grade:** E4
- 8. Personnel Eligible to Apply:** (X) Male (X) Female ( ) OFF ( ) WO (X) ENL

**Note: Applicants on Active Duty Title 10 must ETS within 45 days of closing date.**

**NOTE:** Applicants who have resigned from the AGR program that have a break in service for two or more calendar days, will need a waiver in accordance with AR 135-18, chapter 2, table 2-2 if selected. Only those applicants who meet the prescribed criteria in table 2-1 or qualify for a waiver will be boarded and considered for selection.

a. **Stabilization Policy:** AGR personnel are required to serve a minimum of 24 months if MOSQ, 36 months if non-MOSQ, in any full time position before they can be considered for another AGR position with in the state.

b. For the purpose of sustainment requirements, Soldiers that are selected in the AGR program in a position commensurate with their current grade will be removed from the promotion list upon the effective date of hire for a period of 12 months. A memorandum of understanding will be required by the selected Soldier prior to orders being published by this headquarters.

c. Applicants are required to be Duty MOS Qualified within 12 months of accession. Soldiers who have not completed Initial Entry Training (IET) are ineligible to apply.

(1) Soldiers applying must meet the following eligibility criteria IAW DA Pam 611-21:

- (a) A physical demands rating of very heavy.
- (b) A physical profile of 222211.
- (c) Normal color vision.
- (d) A minimum score of 105 in aptitude area MM.
- (e) Mandatory Formal Training (15U or 67U).

d. Alcohol and drug abuse as defined in DA PAM 611-21, Para 10-183b (2) (a)-(e) will disqualify any soldier or potential enlistee from this MOS. This disqualification will not be waived, even though the soldier satisfactorily completes the Army Alcohol or Drug Abuse Rehabilitation program or a civilian equivalent, except as specified in DA Pam 611-21 Para 10-183b(2)(a)-(e).

**9. Selecting Supervisor:** Battalion AGR OIC

**10. Military Status:** Full-Time Military Title 32 Section 502 (f) (AGR)

**11. APPLICANTS MUST, as a minimum, submit the following documents: if required item(s) are missing from your packet it will be returned to applicant unrated due to lack of information:**

a. NGB Form 34-1 (with signature and date). Applicants who answer YES to questions 8, or 12-17 of section IV, NGB Form 34-1 are ineligible to apply. Ensure that you annotate both the position, tour number, and title on the top of page one of the application

b. Three-quarter-length photograph in duty uniform made within the previous 12 months. ("Official" military photograph is not required).

c. Certified copy of ASVAB/AFCT Scores (to include 350-11 Recruiters Worksheet, REDDS Reports) and Personnel Qualification Record (PQR).

[http://www.calguard.ca.gov/cahr/Documents/Pubs/agr/AGR\\_FAQ.pdf](http://www.calguard.ca.gov/cahr/Documents/Pubs/agr/AGR_FAQ.pdf)

d. All NCOERS for the last 3 years. Supervisor must provide written statement/memo providing information as to why soldier's NCOERS are not available. Applicants in the grade of E3-E4 or newly promoted E5s must submit at least one letter of recommendation. This letter should state current duty assignment, ability to perform assigned duties and demonstrated potential.

e. Certified copy of DA Form 705 (APFT). (See frequently asked questions)

f. Current MEDPROS printout (Found on AKO)

<https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx>

g. DA Form 4970 Cardiovascular screening (if applicable).

h. RPAS statement.

i. All DD forms 214 – copy must include bottom portion that identifies SPD code.

j. Must provide a current DMV printout (Within 6 Months) and submit with application packet. Must have a current driver's license.

**12. Duties and Responsibilities:** Specific Duties and responsibilities for the supervising the successful accomplishment of the commander's mobilization readiness objectives. Anticipates and recommends solutions for needs of the unit in all aspects of mobilization readiness. Duties include:

a. Advises the commander on training, logistics, personnel and unit mobilization plans including preparation of units vehicle load plans, unit movement plans, convoy clearance request, preparation of the unit's mobilization directives and regulations. Obtains all required data for the unit status report and assists the commander in preparing readiness reports as prescribed in AR 220-1.

b. Completes (DTS), request for training, tracks unit training schedules, APFT reports, and ammo request. Draft training schedules for approval that comply with command guidance and directives and the publications of higher headquarters.

c. Supervise the maintenance of the unit training library, unit training library, and related training equipment and aids.

d. Supervises the duties performed by any/all assigned AGR soldiers.

e. Responsible for ensuring that the commander's concept of operations for the full-time personnel is executed and for advising the commander and supervisory personnel on the status and efficiency of the full-time personnel.

f. Overall responsibility for school requests through ATRRS and orders input through AFCOS. Advises personnel on military education requirements and prepares application for army service schools.

g. Supervise the maintenance of records for the above programs. Monitors the progress of officer and enlisted personnel, and ensures that qualification information is provided to the personnel section for personnel records updating.

h. Provides assistance and guidance in the preparation for and execution of unit training and other mobilization readiness related activities.

i. Ensures that preparatory visits are conducted as necessary to training sites to ensure availability of such sites and to procure training areas, ranges, training equipment, and other facilities required by the unit.

j. Responsible for supervising the implementation and accomplishment of the Individual Training and Evaluation Program as prescribed in AR 350-37, and of the Army Training Management System (ATMS) at company/detachment level.

k. Responsible for monitoring individual training records and keeping the commander informed on the individual training status of the unit personnel.

l. Works directly with the commander in monitoring the recruiting and retention activities of the unit, and is directly involved in the maintenance of strength and personnel readiness issues of the unit to include employer support and family programs.

m. Responsible for the overall supervision of all pay, personnel, and administrative activities of full-time personnel in caring for the welfare of unit soldiers. Establishes procedures to be followed in the resolution of all personnel related matters and supervises those procedures until eventual solution.

n. Establishes a direct line to communication with pay, administrative, and supply action personal proficiency in all supply, and personnel procedures.

o. Manage the Company pay.

p. Manage aircraft maintenance at the platoon level.

q. Plan and run small arms and aerial gunnery ranges.

r. Perform other duties as assigned.

**13.** Applicants selected for AGR, and meeting any one of the following disqualifications, will require a HQDA, DCSPER waiver prior to entry:

a. Unable to serve at least three (3) years on AGR status prior to achieving eighteen (18) years active federal status or mandatory removal date.

b. Entitled to military retired pay.

**14.** Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial entry training (IET) are ineligible to apply. to include DD214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter11.

**15. SUBMIT APPLICATION TO:** OTAG, ATTN: CAJS-J1-AGR, Box 37, 9800 Goethe Road, Sacramento, CA 95826-9101. **Please Do Not call this office with questions to your application to see if we have received it, you will be notified by mail please see Frequently asked questions on our web page.**

**NOTE:** If you require a certified copy of DA Form 2-1 and/or RPAS statement, a written request must accompany your application package or call 916-854-3240. **COMPLETE APPLICATION (TO INCLUDE REQUIRED DOCUMENTS) MUST BE RECEIVED IN HR-AGR NOT LATER THAN THE CLOSING DATE SHOWN IN ITEM #5. INCOMPLETE APPLICATIONS WILL BE**

**RETURNED UNRATED.** Additional copies of this announcement may be obtained from our website at [www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr).

**16.** Human Immune Deficiency Virus (HIV) testing for all soldiers will be accomplished within 6 months prior to initial entry.

**17. EQUAL OPPORTUNITY:** The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor